

Appendix 2 – Council’s Departmental Information Guardian (DIG) Network

Department	Service Areas
Financial Management	Finance; treasury, budget, pension fund investment and performance, audit, risk, transparency; Civic affairs
Contracts	Procurement, Contract management
Waste Management	Waste collection, Re-cycling
Exchequer	Revenues and Benefits, Customer Accounts, NNDR (Business rates), Blue Badge scheme, Parking charges and fines (PCNs), Local Assistance Scheme
Parking Operations	Parking Permits
Legal Services	Legal Services, Committee, Electoral Services, Registrars, Insurance
Democratic Services	Councillors
Learning Development	Learning development
HR	Human Resources, Health & Safety, Equality & Diversity
Westridge	Contact Centre, Complaints, Creditor Payments, Payroll, Pension administration, Payments
ICT	ICT operations, applications, software development
Adult Social Care & Community Wellbeing	Adult Services
	Housing Services, Supporting People, Empty Properties, Disabled Facilities Grants
	School Transport, Public Transport, Concessionary Bus Pass Scheme
Economy Leisure and Tourism	Leisure, Parks, Beaches & Countryside, Allotments, Parking Operations/Permits, Bereavement Services
	Property Services, Events, Strategic Assets, Tourism
	Libraries, Heritage Services, Records and Archives
Planning and Regulatory	Planning services
	Building Control
	Environmental Health & Safety, Public Health Funerals, Food Hygiene, Licensing, Trading Standards
	Highways PFI, Coastal management, CCTV
Children’s Services	Children's Social Care, Education, SEN, Youth Offending Team
Public Health	Public Health (Living well, drug and alcohol services)
	IW Facts and Figures
Shared Services	Fleet Management, Facilities management
Communications and Engagement	Media Relations